

Minutes for Milborne Port Primary School PTFA Meeting – 5/6/24

Present: Millie Furby, Beccy Atkinson, Amy Vincent, Emma John, Cat Sweetman (teacher).

- MF thanked everyone for coming.

Sports Day 25/6

MF reported that we have had a good sign up rate to help serve refreshments on the day.

It was agreed that the children would all be given an ice pole after sports day – **ACTION TO BUY - MF**

Will need milk, and soft drinks for the event **ACTION BUY SOFT DRINKS**

Summer Fun Afternoon 5/7

MF and BA fed back what was planned so far for the day -

- Refreshment and ice cream stall – **NEED MORE VOLUNTEERS, NEED TO BUY ICE LOLLIES**
- Bakerman Dan and Laura's Kitchen trading (£20 per stall)
- Raffle – 2000 tickets ordered. £1 per ticket. Will be sent home in book bags, sold at school gate and production performances, library and Waynes butchers.
- Treasure hunt around field
- Guess the teacher competition – **ACTION – MRS SWEETMAN TO ASK STAFF FOR PHOTOS OF WHEN THEY WERE BABIES/CHILDREN**
- Obstacle course run by Mr Menage? 3.30 - 4.30pm? - **ACTION – MRS SWEETMAN TO ASK MR MENAGE IF HE WILL RUN THIS**
- Craft activities, and other games around the field
- Jane Matthews opening the school garden.
- **ACTION – MAKE SIGNS TO SAY ADULTS ARE RESPONSIBLE FOR THEIR CHILDREN**
- Mrs Sweetman suggested a tombola.

- Discussed resharing the helping sign up form with staff, via email and social media, having sign up sheets on the playground before and after school – **MF to action this – CAN ANYONE HELP??**
- Mrs sweetman suggested speaking in assembly about what the PTFA have done this week and what they need help with – **ACTION ASK MR RODD TO DO THIS IN ACHIEVEMENT ASSEMBLY – BOTH FOR FUN AFTERNOON AND TREASURER ROLE**
- It was agreed that there would be a Summer Cake decorating competition – Laura's kitchen to judge. **ACTION MF TO CREATE POSTERS AND CIRCULATE – BOOK BAGS**
- It was discussed that volunteers across the school would be invited – **MAKE INVITES**

Other events

- Refreshments at yr 6 production – **MF TO CHECK DATES**
- New starter evening – sell uniform, talk about the PTFA, sell raffle tickets, Serve refreshments – **NEED 2 more to help**

AOB

- Reminder that we need a new treasurer to be able to continue next year. Importance of having one or the PTFA will fold – **NEED TO PUBLICISE THIS EVERYWHERE!**
- There was also a discussion about having a project to raise funds for next year. The playground was a suggestion.

Meeting closed 4.05pm.